



**WANTED**  
**Veterinary Technician Assistant (VTA)**  
**Full Time Position available**

Location: AARCS Veterinary Hospital, Calgary, Alberta

Monday to Friday 9:00am - 6:00 pm

\$18.00-\$20.00 per hour

PLUS health/dental benefit package, vacation, discounted pet care, food and supplies.

**Looking for a career working with animals? AARCS is looking for a kind, enthusiastic veterinary technician assistant to join our team - apply today and begin a career in shelter medicine.**

**THE POSITION:** We are looking for a full-time Tech Assistant to join our team of veterinary professionals at AARCS Veterinary Hospital in Calgary. Working with our onsite Veterinarians and the medical team, the position is responsible for supporting patient care of our rescued animals including dogs, cats and small animals. The position includes assisting patient handling and restraint, surgical pack wrap, supporting RVT's with high volume surgery preparation and recovery, assisting with maintaining clean and sanitary facility. AARCS Veterinary hospital is a fast-paced, fun environment, which includes high volume spay/neuter surgery. **Come to work every day knowing you are making a difference in the lives of once homeless animals who have been given a second chance.**

**DUTIES:**

- Work collaboratively with veterinary staff to ensure the highest level of animal care
- Support RVT's with high volume surgery preparation and recovery of patients
- Maintain a clean and sanitary facility by following AARCS disease management, biosecurity protocols and disinfecting protocols
- Providing compassionate care duties including feeding, cleaning and walking patients
- Patient handling and restraint
- Surgical pack wrap and autoclaving of all instruments and gowns
- Participate in client communication and education, explaining administration of medications, follow-up care, diet recommendations and general animal care

**QUALIFICATIONS**

- Genuine interest in animal welfare and shelter medicine
- Veterinary clinic experience considered an asset
- Veterinary Technician Assistant (VTA) or Veterinary Office Assistant (VOA) Certification considered an asset
- Experience handling cats, dogs, rabbits and rodents
- Ability to work under pressure in demanding situations
- Strong oral, written and interpersonal communication skills
- Openness to new ideas and innovative thinking

- Extremely team-oriented with exceptional interpersonal and time management skills
- Fine motor skills adequate for utilizing hospital equipment such as electric clippers, syringes, radiology equipment, laboratory equipment, computers, etc

### **WORKING CONDITIONS**

- Working in a busy animal shelter with a moderate to loud noise level. The position may involve exposure to dangerous and/or diseased animals.
- Ability to sit, stand or walk for long periods of time.
- Must be able to lift 40 pounds

### **ABOUT US**

**ALBERTA ANIMAL RESCUE CREW SOCIETY** is a registered non-profit charity based in Calgary, Alberta with a second shelter in Edmonton, Alberta. At AARCS we are passionate about animals, but at the heart of our organization is people. Our mission is ***Changing Lives Through Kindness***. AARCS Safe Haven is a busy animal shelter with an onsite veterinary hospital for our animals and is the hub from which our Calgary staff and volunteers work. North Haven is a shelter and cat adoption center and is the hub for our Edmonton staff and volunteers. These facilities facilitate intake, assessment, care and adoption for thousands of animals every year. All shelter and foster home supplies are stored at and distributed from these facilities and we receive a variety of physical supply donations, big and small every day.

### **APPLY NOW**

Qualified candidates should forward a cover letter and resume via email to Clinic Manager, Amy Corpe, at [careers@aarcs.ca](mailto:careers@aarcs.ca) with **Veterinary Technician Assistant Application** in the subject line. This position will remain posted until a suitable candidate is found.

*This position description reflects the general duties of the position, but it is not intended to be a detailed description of all duties that may be inherent in the position.*

## **Job Description - Veterinary Tech Assistant**

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### **Organization's Expectation**

All employees will adhere to the mission statement and the objectives of the organization. All employees of Alberta Animal Rescue Crew Society will use discretion and carry out duties in a professional manner.

### **Position Summary**

This role is responsible for ensuring that all animals within AARCS are provided with the best possible medical care. This includes assistance in all areas of the hospital. You will have a close working relationship with the Clinic Manager and other veterinary staff as it pertains to animal care.

### **Responsibilities**

- Work collaboratively with veterinary staff to ensure the highest level of animal care
- Support RVT's with high volume surgery preparation and recovery of patients
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