



AARCS
ALBERTA ANIMAL
RESCUE CREW SOCIETY

WANTED

Animal Behaviour Coordinator

1 Year Temporary Contract

Looking for an enthusiastic animal lover to facilitate positive behavioural experiences.

ABOUT US: ALBERTA ANIMAL RESCUE CREW SOCIETY is a registered non-profit charity located in Calgary, Alberta facilitating over 2500 animal adoptions each year. Our mission is *Changing Lives Through Kindness*. The behavioural team works closely with other departments within AARCS, as well as outside trainers to share information and provide support, education and practical tools to ensure foster homes and adopters have a positive experience. The department's aim is to ensure AARCS animals are provided with the enrichment they need while in the shelter, are assessed and are placed in appropriate foster and adoptive homes. In addition, our Animal Behaviour Coordinator will educate AARCS volunteers and staff on relevant behavioural topics.

ABOUT YOU: Animal Behaviour Coordinator is a special breed of caregiver. Having both a love of people and animals, you are naturally optimistic, positive, friendly, and approachable. You enjoy working with dogs and their humans in positive way for positive outcomes. At heart, you strive to see every animal find a loving home, balancing the needs of the animal, organization and the public. You are confident, open minded and non-judgmental with an intuitive ability to see possibilities. Your strengths include implementation of rehabilitation and training programs for animals in need. You love problem-solving behavioural concerns to increase adoptability. You take great personal satisfaction from every successful adoption. Organization and attention to detail is important to you. You have exceptional leadership skills and are able to manage and oversee a team of volunteers. Your lifestyle allows you to regularly and consistently maintain a flexible work schedule including some evenings and weekends.

POSITION REQUIREMENTS:

1. High School diploma or equivalency.
2. Certified Pet Dog Trainer – Knowledge and Skills Assessed through Certification Council for Professional Dog Trainers OR currently working toward the designation to be completed within 18 months.
3. Minimum one-year experience working with animals in a professional capacity.
4. Experience conducting group classes and presentations.
5. Genuine interest in animal welfare with thorough understanding of dog behaviour.
6. Highly developed cooperation, collaboration, and problem-solving skills.
7. Moderate level of office software proficiency in MS Word, Excel, Email, Google Docs and databases.
8. Excellent oral and written communication skills.
9. Exceptional organizational skills and able to manage a diverse case-load.
10. Requires minimal supervision yet remains highly accountable for reporting.
11. Valid driver's license for on and off site work.

PRINCIPAL ACCOUNTABILITIES:

- Maintain programs to improve the quality of care for animals at the shelter, including stress reduction and enrichment.
- Complete behavioural assessments on dogs entering and prior to leaving AARCS.
- Manage on-going training for volunteers as needed.
- Increase adoptability through behavioural training and socialization of our dogs.
- Manage, track and fully document behavioural cases, which may include working with outside trainers/assessors.
- Utilize, supervise, train and develop volunteers to assist in behaviour department.
- Work directly with foster homes in their homes with the dogs; may require travelling outside the City of Calgary.
- Assist adopters with behaviour or training concerns after adoption by providing advice or suggesting training options available in their area.
- Assist in assessing and understanding adoption returns for behavioural reasons and educating staff/volunteers to help reduce these concerns in the future.
- Develop training related documents, training sessions and hand-outs for volunteers, staff, and adopters as well as for social media and the website.
- Issue timely and complete reports monthly to Executive Director.

Details:

40 hours per week, one year temporary contract position

Start Date: July 9th, 2018

Hours: 40 hours, 10am – 7pm (flexible) Must be willing work flexible hours, including evenings and weekends to accommodate business needs.

Apply Now: Qualified candidates should forward a cover letter speaking directly to the requirements list with an attached resume to Deanna Thompson, Executive Director before May 30th, 2018.

deanna@aarcs.ca

Alberta Animal Rescue Crew Society
5060 – 74th Ave SE, Calgary, Alberta, Canada

AARCS is an equal opportunity employer. We invite all suitable candidates to forward their application in confidence.

We regret that only the best qualified candidates will be contacted for screening. Thank you in advance for your interest.